



**BURBANK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Thursday, October 29, 2026

5:00 P.M. - Closed Session

6:30 P.M. - Open Session

Burbank Unified School District
1900 W. Olive Ave
Third Floor - Board Room
Burbank, California

AGENDA

The entire agenda packet is available for review online at www.burbankusd.org/boemeetings; at the District Office Building, Superintendent's Office, 1900 W. Olive Ave., Burbank, 91506; and at the Reference Desk in all Burbank City Libraries at: 110 N. Glenoaks, Burbank, 91502; 300 N. Buena Vista, Burbank, 91505; and 3323 W. Victory Blvd., Burbank, 91505.

1. CALL TO ORDER
2. REQUESTS TO ADDRESS THE BOARD

Public Communications on Closed Session Agenda Items

Those persons wishing to address the Board may do so at this time and are asked to complete a speaker card. All public comments are to be directed to the Board President. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the President may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The President may also ask members of the public with the same viewpoint to elect a few individuals to address the Board on behalf of that viewpoint. Please refer to the complete text of Burbank Unified School District Board Bylaw 9323: Meeting Conduct - Public Participation. Due to the Brown Act that governs public meetings, the Board cannot respond directly to public comment. The Board can direct the Superintendent and staff to meet with members of the public to better understand their concerns or points of view.

3. CLOSED SESSION

The Board will meet in Closed Session for the purpose of the following:

- a. Public Employee Discipline/Dismissal/Release/Resignation/Reassignment/Employment
- b. Conference with Legal Counsel - Pending Litigation, Pursuant to Government Code 54956.9(d) Number of Cases - 3
- c. Conference with Legal Counsel - Existing Litigation, Pursuant to Government Code

- d. Conference with Labor Negotiator, Pursuant to Government Code Â§54957.6 Agency Negotiator: Matt La Belle - Assistant Superintendent Human Resources Employee Organization: Burbank Teachers Association (BTA)
- e. Conference with Real Property Negotiators, Pursuant to Government Code Section 54956.8 Surplus Property (APN 2453-007-917)
- f. Superintendents Evaluation

4. RECONVENE IN PUBLIC SESSION/PLEDGE OF ALLEGIANCE/LAND ACKNOWLEDGEMENT

When the Board of Education reconvenes in Public Session, the Board may make any required disclosures regarding actions taken in Closed Session or adopt any appropriate resolutions concerning these matters.

We acknowledge the traditional, ancestral, unceded territory of the Chumash, Tongva, FernandÃ±o Tataviam, and First Nations on which we are learning, educating, and living.

5. REPORT ON CLOSED SESSION ACTION

6. ADOPTION OF AGENDA

7. APPROVAL OF MINUTES

- a. Consideration of Approval of Minutes from the Regular Board Meeting held October 8, 2026 [Minutes 100826.pdf](#)
- b. Consideration of Approval of Minutes from the Special Board Meeting held October 10, 2026 [Minutes 101026.pdf](#)

8. ITEMS FOR FUTURE CONSIDERATION

9. REPORTS FROM STUDENT REPRESENTATIVES TO THE BOARD

Student Representatives

Avvo Ilangesyan, BHS, Sabrina Coto, JBHS, and Megan Avanesian, MHS; will report on activities at their respective schools.

10. REPORTS FROM LABOR PARTNERS BURBANK TEACHERS ASSOCIATION (BTA) & CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)

11. PRESENTATIONS / RECOGNITIONS

- a. Assemblymember Nick Schultz - CA Assembly District 44 legislative update
- b. DEI Update- Presentation: Belonging by Design - BUSD Diversity, Equity, and Inclusion (DEI) Master Plan 2026-2029
It is the recommendation of District Administration that the Board of Trustees receive the presentation on the revised Diversity, Equity and Inclusion (DEI) Master Plan, as presented.

- c. Presentation on District CAASPP and California Dashboard Results

It is the recommendation of District Administration that the Board of Trustees receive the presentation, as presented.

[11c Presentation on District CAASPP and California Dashboard Results.pdf](#)

12. REQUESTS TO ADDRESS THE BOARD

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However, in exceptional circumstances when necessary to ensure full opportunity for public input, the President may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The President may also ask members of the public with the same viewpoint to elect a few individuals to address the Board on behalf of that viewpoint. Please refer to the complete text of Burbank Unified School District Board Bylaw 9323: Meeting Conduct - Public Participation. Due to the Brown Act that governs public meetings, the Board cannot respond directly to public comment. The Board can direct the Superintendent and staff to meet with members of the public to better understand their concerns or points of view.

13. SUPERINTENDENTS REPORT

14. ACTION ITEMS

BUSINESS SERVICES

- a. Consideration of Acceptance of the Updated GASB 75 Actuarial Report as of June 30, 2026 - Other Post Employment Benefits (OPEB)

It is the recommendation of the District Administration that the Board of Trustees accept the updated GASB 75 Actuarial Valuation Report, as presented.

[14a Consideration of Acceptance of the Updated GASB 75 Actuarial Report as of June 30, 2026 – Other Post-Employment Benefits \(OPEB\).pdf](#)

HUMAN RESOURCES

- b. Consideration of Adoption of Resolution 13-27 Proclaiming November 9 - 13, 2026, as National School Psychology Week

It is the recommendation of District Administration that the Board of Trustees adopt Resolution 13-27 Proclaiming November 9-13, 2026, as National School Psychology Week, as presented.

[14b Consideration of Adoption of Resolution 13-27 Proclaiming November 9-13, 2026, as National School Psychology Week.pdf](#)

- c. Consideration of Approval of Amendment to the Job Description for Technology Support Specialist I

It is the recommendation of District Administration that the Board of Trustees approve the Amendment to the Job Description for Technology Support Specialist I, as presented.

[14c Consideration of Approval of Amendment to the Job Description for Technology](#)

[Support Specialist I.pdf](#)

- d. Consideration of Ratification of Memorandum of Understanding Between the Burbank Unified School District and the Burbank Teachers Association (BTA) Regarding Diversity, Equity, and Inclusion (DEI) Lead Teacher Compensation at Sites

It is the recommendation of District Administration that the Board of Trustees ratify the Memorandum of Understanding Between the Burbank Unified School District and the Burbank Teacher's Association Regarding Diversity, Equity, and Inclusion (DEI) Lead Teacher Compensation at Sites, as presented.

[14d Consideration of Ratification of Memorandum of Understanding Between the Burbank Unified School District and the Burbank Teacher's Association \(BTA\) Regarding DEI Lead Teacher Compensation at Sites.pdf](#)

- e. Consideration of Ratification of Memorandum of Understanding Between the Burbank Unified School District and California School Employees Association, Chapter 674, Regarding Diversity, Equity, and Inclusion (DEI) Leads at Sites

It is the recommendation of District Administration that the Board of Trustees ratify the Memorandum of Understanding Between the Burbank Unified School District and California School Employees Association (CSEA), Chapter 674, Regarding Diversity, Equity, and Inclusion (DEI) Leads at Sites, as presented.

[14e Consideration of Ratification of Memorandum of Understanding Between the Burbank Unified School District and the California School Employees Association, Chapter 674, Regarding DEI Leads.pdf](#)

INSTRUCTIONAL SERVICES

- f. Consideration of Adoption of Resolution 14-27 Proclaiming November 2026, as National Native American Heritage Month

It is the recommendation of District Administration that the Board of Trustees adopt Resolution 14-27, as presented.

[14f Consideration of Adoption of Resolution 14-27.pdf](#)

- g. Consideration of Ratification of Agreement with Clever to Provide Student Multi-Factor Authentication and IDM (Password Management)

It is the recommendation of District Administration that the Board of Trustees ratify the agreement with Clever, as presented.

[14g Consideration of Ratification of Agreement with Clever.pdf](#)

- h. Consideration of Approval of Cardonex, Inc. Subscription and Implementation Services for the 2026-2027 School Year

It is the recommendation of District Administration that the Board of Trustees approve the purchase of Cardonex, Inc., as presented.

[14h Consideration of Approval of Cardonex Inc. Subscription and Implementation Services.pdf](#)

BOARD POLICIES

- i. Consideration of Revision of Board Policy & Regulation 1240 Volunteer Assistance [First Reading]

It is the recommendation of District Administration that the Board of Trustees revise Board Policy & Regulation 1240 Volunteer Assistance, as presented.

[14j Consideration of Revision of Board Policy & Regulation 1240 Volunteer Assistance \[First Reading\].pdf](#)

- j. Consideration of Revision of Board Policy 3300 Expenditures and Purchases [Second Reading]

It is the recommendation of District administration that the Board of Trustees approve the second reading and adoption of revised Board Policy 3300 - Expenditures and Purchases, as presented.

[14j Consideration of Revision of Board Policy 3300 “ Expenditures and Purchases \[Second Reading\].pdf](#)

- k. Consideration of Revision of Board Policy 3312 Contracts [Second Reading]

It is the recommendation of District administration that the Board of Trustees approve the second reading and adoption of revised Board Policy 3312 - Contracts, as presented.

[14k Consideration of Revision of Board Policy 3312 “ Contracts \[Second Reading\].pdf](#)

SUPERINTENDENT

- l. Consideration of Approval of the BUSD Governance Handbook [First Reading]

It is the recommendation of District Administration that the Board discuss the Governance Handbook, including, but not limited to the Board Norms and Board Protocols

[14l. Consideration of Approval of the BUSD Governance Handbook \[First Reading\].pdf](#)

15. CONSENT AGENDA

All items on the Consent Agenda are considered by the Superintendent to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board member and acted on separately.

BUSINESS SERVICES

- a. Consideration of Approval of School-Connected Independent 501c3 Organizations for 2026-2027

It is the recommendation of District administration that the Board of Trustees approve the School-Connected Independent 501(c)(3) Organizations, as presented.

[15a Consideration of Approval of School-Connected Independent 501c3 Organizations for 2026-2027.pdf](#)

- b. Consideration of Approval of Professional Services Agreement with Flewelling & Moody for HVAC Replacement Design Services at Walt Disney Elementary School - Measure ABC

It is recommended that the Board of Education approve the Professional Services Agreement with Flewelling & Moody, as presented.

[15b Consideration of Approval of Agreement with Flewelling & Moody for HVAC Replacement Design Services at Disney - Measure ABC.pdf](#)

- c. Consideration of Amendment to Agreement with Ninyo & Moore for the Adult School Annex Relocatable Classroom Project - Adult Education Fund

It is the recommendation of the District Administration that the Board of Trustees approve the amendment to the agreement with Ninyo & Moore, as presented.

[15c Consideration of Amendment to Agreement with Ninyo & Moore for the Adult School Annex Relocatable Classroom Project “ Adult Education Fund.pdf](#)

- d. Consideration of Approval of CMAS Agreement with Genesis Inc., Playground Poured-in-Place (PIP) Surfacing Replacement, Horace Mann Child Development Center - Deferred Maintenance
It is the recommendation of the District Administration that the Board of Trustees approve the CMAS Agreement with Genesis Inc., as presented.
[15d Consideration of Approval of CMAS Agreement with Genesis Inc., Playground Surfacing Replacement, Horace Mann - Deferred Maintenance.pdf](#)
- e. Consideration of Approval of Credit Change Order No. 1 with Best Contracting Services, Inc. for the Summer 2026 Roofing Project at Bret Harte Elementary School - Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve the Credit Change Order, as presented.
[15e Consideration of Approval of Credit Change Order No. 1 with Best Contracting Services, Inc. for the Summer 2026 Roofing at Bret Harte - Measure ABC.pdf](#)
- f. Consideration of Approval of Credit Change Order No. 1 with Best Contracting Services, Inc. for the Summer 2026 Roofing Project at Providencia Elementary School - Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve the Credit Change Order, as presented.
[15f Consideration of Approval of Credit Change Order No. 1 with Best Contracting Services, Inc. for the Summer 2026 Roofing Project at Providencia - Measure ABC.pdf](#)
- g. Consideration of Approval of Credit Change Order No. 1 with Best Contracting Services, Inc. for the Summer 2026 Roofing Project at the District Main Office - Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve the Credit Change Order, as presented.
[15g Consideration of Approval of Credit Change Order No. 1 with Best Contracting Services, Inc. for the Summer 2026 Roofing Project at the District Main Office - Measure ABC.pdf](#)
- h. Consideration of Approval of Credit Change Order No. 1 with Best Contracting Services, Inc. for the Summer 2026 Roofing Project at Theodore Roosevelt Elementary School - Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve the Credit Change Order, as presented.
[15h Consideration of Approval of Credit Change Order No. 1 with Best Contracting Services, Inc. for the Summer 2026 Roofing Project at Roosevelt - Measure ABC.pdf](#)
- i. Consideration of Approval of Credit Change Order No. 1 with Commercial Roofing Systems, Inc. for the Summer 2026 Roofing Project at Edison Elementary School - Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve the Credit Change Order, as presented.
[15i Consideration of Approval of Credit Change Order No. 1 with Commercial Roofing Systems, Inc. for Summer 2026 Roofing at Edison - Measure ABC.pdf](#)
- j. Consideration of Approval of Notice of Completion with Best Contracting Services, Inc. for the Summer Roofing Project at Providencia Elementary School Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve the Notice of Completion and no-cost time extension, as presented.
[15j Consideration of Approval of Notice of Completion with Best Contracting Services,](#)

[Inc for Summer 2026 Roofing at Providencia - Measure ABC.pdf](#)

- k. Consideration of Approval of Notice of Completion with Best Contracting Services, Inc. for the Summer Roofing Project at Theodore Roosevelt Elementary School Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve the Notice of Completion and no-cost time extension, as presented.
[15k Consideration of Notice of Completion for Best Contracting Services, Inc. for the Summer 2026 Roofing at Roosevelt “ Measure ABC.pdf](#)
- l. Consideration of Notice of Completion, Genesis Floor Covering Inc. CMAS Contract #4-25-05-1052, Carpet Flooring Replacement, John Burroughs High School Music Room - Deferred Maintenance
It is the recommendation of the District Administration that the Board of Trustees approve the Notice of Completion, as presented.
[15l Consideration of Notice of Completion for Genesis Floor Covering, Inc. for Music Room Flooring Replacement at JBHS “ Deferred Maintenance.pdf](#)
- m. Consideration of Approval of Amendment to the Agreement with Vanessa Williams Jones for Nutrition Program Stabilization and Menu Compliance Support Nutrition Fund
It is the recommendation of District administration that the Board of Trustees approve the amendment to the agreement with Vanessa Williams, Nutrition Compliance Partners, as presented.
[15m Consideration of Approval of Amendment to Agreement with Vanessa Williams, Nutrition Compliance Partners “ Nutrition Services Fund.pdf](#)
- n. Consideration of Ratification of Amendment to the Agreement with Melissa Washington, Lunch Box Consulting - Nutrition Services Fund
It is the recommendation of District administration that the Board of Trustees ratify the amendment to the agreement with Melissa Washington, Lunch Box Consulting, as presented.
[15n Consideration of Ratification of Amendment to Agreement with Melissa Washington, Lunch Box Consulting “ Nutrition Services Fund.pdf](#)
- o. Consideration of Approval for Surplus Equipment Disposal
It is the recommendation of District administration that the Board of Trustees approve the disposal of the obsolete equipment, as presented.
[15o Consideration of Approval for Surplus Equipment Disposal.pdf](#)
- p. Consideration of Acceptance of the Miscellaneous Receipts Report
It is the recommendation of the District Administration that the Board of Trustees accept the Miscellaneous Receipts Report, as presented.
[15p Consideration of Acceptance of the Miscellaneous Receipts Report.pdf](#)
- q. Consideration of Acceptance of the Warrant Report
It is the recommendation of the District Administration that the Board of Trustees approve the Warrant Report, as presented.
[15q Consideration of Acceptance of the Warrant Report.pdf](#)
- r. Consideration of Acceptance of the 2026-2027 Purchase Order Report
[15r Consideration of Acceptance of the 2026-2027 Purchase Order Report.pdf](#)
- s. Consideration of Acceptance of Donations and Gifts

It is the recommendation of District administration that the Board of Trustees accept the donations and gifts, as presented.

[15s Consideration of Acceptance of Donations and Gifts.pdf](#)

HUMAN RESOURCES

- t. Consideration of Approval of Personnel Report Number 26-27-05

It is the recommendation of District Administration that the Board of Trustees approve Personnel Report 26-27-05, as presented.

[15t Consideration of Approval of Personnel Report Number 26-27-05.pdf](#)

- u. Consideration of Approval of Agreement for Professional Services with Grace Tuazon for Human Resources Consulting Services

It is the recommendation of District Administration that the Board of Trustees approve the Agreement for Professional Services with Grace Tuazon for Human Resources Consulting and Improvement Services, as presented.

[15u Consideration of Approval of Agreement of Professional Services with Grace Tuazon for Human Resources Consulting.pdf](#)

- v. Consideration of Ratification of Agreement for Professional Services with Concentra for Industrial Medical Services

It is the recommendation of District Administration that the Board of Trustees ratify the agreement for Professional Services with Concentra for Industrial Medical Services, as presented.

[15v Consideration of Ratification of Agreement for Professional Services with Concentra.pdf](#)

INSTRUCTIONAL SERVICES

- w. Consideration of Approval of Instructional Consultants to Provide Performing Arts, Music, Digital Wellness and Media Literacy Instruction for Elementary Schools and Middle Schools
It is the recommendation of District Administration that the Board of Trustees approve instructional consultant services, as presented.

[15w Consideration of Approval of Instructional Consultants 10.29.26.pdf](#)

- x. Consideration of Ratification of Instructional Consultants to provide Performing Arts and Music Instruction for Elementary Schools and Middle Schools

It is the recommendation of the District Administration that the Board of Trustees ratify the instructional consultant services, as presented.

[15x Consideration of Ratification of Instructional Consultants 10.29.26.pdf](#)

SPECIAL EDUCATION

- y. Consideration of Approval of Amendment No. 2 of Master Contract for Non-Public, Nonsectarian School/Agency

It is the recommendation of District Administration that the Board of Trustees amend the Master Contract, as presented.

[Consideration of Approval of Amendment No. 2 of Master Contract for Nonpublic, Nonsectarian School Agency.pdf](#)

- z. Consideration of Ratification of Professional Services to Consolidate District Service Needs

with Sign Up Interpreting Svcs, LLC

It is the recommendation of District Administration that the Board of Trustees ratify Sign Up Interpreting Svcs, LLC, as presented.

[Consideration of Ratification of Professional Services to Consolidate District Service Needs with Sign Up Interpreting Svcs, LLC.pdf](#)

- aa. Consideration of Approval of Amendment No. 1 with Alpha Interpreting Agency, Corp.

It is the recommendation of District Administration that the Board of Trustees amend Alpha Interpreting Agency, Corp., as presented.

[Consideration of Approval of Amendment No. 1 with Alpha Interpreting Agency, Corp..pdf](#)

- bb. Consideration of Approval of Amendment No. 1 with LRA Interpreters, Inc.

It is the recommendation of District Administration that the Board of Trustees amend LRA Interpreters, Inc., as presented.

[Consideration of Approval of Amendment No. 1 with LRA Interpreters, Inc..pdf](#)

- cc. Consideration Of Approval of Amendment No. 1 with Linguabee LLC

It is the recommendation of District Administration that the Board of Trustees amend Linguabee LLC, as presented.

[Consideration of Approval of Amendment No. 1 with Linguabee LLC.pdf](#)

- dd. Consideration of Ratification of Reimbursement for Special Education Services per Approved Settlement Agreement

It is the recommendation of District Administration that the Board of Trustees ratify parent reimbursement for Student 5, as presented.

[Consideration of Ratification of Reimbursement for Special Education Services per Approved Settlement Agreement.pdf](#)

16. BOARD REPORTS & COMMUNICATIONS

17. ADJOURNMENT